

May 2, 2005

MEMORANDUM

TO: Clients of the Montgomery County Transfer/Recordation Office

FROM: Timothy L. Jones, Financial Programs Manager

SUBJECT: You May Pay 2005 Real Property Tax Bills On-Line

The property tax bills for the 2005 levy year will be on the internet on July 1, 2005. We would like to encourage clients to consider an alternative method for property tax payments which more and more of our customers are finding to be efficient and advantageous. The Montgomery County website allows payment of property taxes by electronic check. The easy-to-use website has been in use for about five years and is available 24 hours a day, 7 days a week and can be visited at the following address: <https://www.montgomerycountymd.gov/apps/tax>.

You can make convenient property tax payments *free of charge* using an electronic check and receive a confirmation number which you can use as proof of payment when transferring real property either by the standard walk-through method or by the increasingly popular e-Transfer Program (now with 45 participating companies).

You can pay the property taxes on-line thru the property tax web page using the one-time direct debit from your escrow account. Then print out the payment confirmation receipt and attach a copy to your recording package if you are using the walk-through method. The e-Transfer customers can simply type the confirmation number on the electronic worksheet. We highly recommend this method to save you a great amount of time in getting your payments made and your deeds processed.

Thank you for considering this alternative electronic method of property tax payment which more of our customers are finding to be prompt and efficient.