



MARYLAND STATE BAR ASSOCIATION HOW TO START A SOLO PRACTICE TABLE OF CONTENTS

In addition to the articles in this packet, please also review the packets on Client Development, Financial, Avoiding Trouble.

ARTICLES

"Achieving Balance in Solo's Life" <i>Maryland Bar Journal</i> , July 2007	6 pages
"Law Firm Billing Practice" <i>Maryland Bar Journal</i> , June 2001	5 pages
"The Key to Business Planning: Put it in Writing" <i>GPSolo Magazine</i> , July-August 2008	4 pages
"All Your Eggs In One Basket: Boutique Law Practice" <i>GPSolo Magazine</i> , July-August 2005	3 pages
"Going Solo In Court" <i>Maryland Bar Journal</i> , May-June 2001	7 pages
"The Home Based Law Office" <i>Maryland Bar Journal</i> , September-October 2004	6 pages
"How to Hang Out A Shingle-Without Hanging Yourself" <i>Montgomery Bar Association Law Practice Management and Development Institute</i>	10 pages
"Insurance Options for Small Firms and Solos" <i>GPSolo Magazine</i> , October-November 2007	4 pages
"Leaving a Large Firm: Less Is More" <i>GPSolo Magazine</i> , July August 2005	4 pages
"Leaving a Big Firm to Establish a Small One" <i>GPSolo Magazine</i> , July-August 2008	3 pages
"Large Firm to Solo Practice" <i>Maryland Bar Journal</i> , May-June 2001	4 pages
"To Niche or Not to Niche" <i>Maryland Bar Journal</i> , July 2007	6 pages

Office Sharing: The Promise and the Pitfalls” <i>Oklahoma Bar Journal Articles</i>	6 pages
“Reinventing Your File Management System” <i>GPSolo Magazine, July-August 2005</i>	4 pages
“Seven Essential Steps When Starting Your Own Practice” <i>American Bar Association Young Lawyer Division</i>	2 pages
“Marketing for Solo Practitioners” <i>Maryland Bar Journal, May-June 2001</i>	2 pages
“Support for Solo Practitioners” <i>Maryland Bar Journal, September-October 2004</i>	7 pages
“Truly Going Solo” <i>Maryland Bar Journal, May-June 2001</i>	5 pages
“Virtual Law Firm” <i>Maryland Bar Journal, September-October 2004</i>	8 pages
"The Planning Process" <i>ABA GP SOLO, December, 2003</i>	3 pages
"Maintaining Good Vendor Relationships" <i>ABA GP SOLO, December, 2003</i>	3 pages

MSBA Ethics Opinions

ETHICS DOCKET 01-31

Engagement of Contract Attorneys and Referral Fees Referring Contract Attorneys

ETHICS DOCKET 90-49

Safekeeping of Property - Fees paid from client's escrow account

Resources and Publications

Checklists for and Efficient Law Office

ENDORSED MSBA MEMBER BENEFITS

ABA Retirement Fund

Advance Business Systems Office Equipment

Corevault

Affiniscape
ESQSITES123
Meeting Bridge
Financial Services
FastCase
FedEx
Franklin Morris
Legal Mutual
Lexis Nexis
Office Depot
Postini

ABA PUBLICATIONS With 15% Discount for MSBA Members Starting a Solo Practice Book:

How to Start and Build a Law Practice, Fifth Edition

Jay Foonberg

Product Code 5110508

<http://www.abanet.org/abastore/index.cfm?section=main&fm=Product.AddToCart&pid=5110508>

The Busy Lawyer's Guide to Success: Essential Tips to Power Your Practice

Dan Pinnington, Reid F. Trautz

Product Code: 5110687

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Flying Solo: A Survival Guide for the Solo and Small Firm Lawyer, Fourth Edition

K. William Gibson

Product Code: 5110527

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